

MITCHELLVILLE WATER DISTRICT

This institution is an equal opportunity provider and employer.

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Regular Board Meeting Agenda

DATE: January 20, 2025

TIME: 5:00 PM

LOCATION: MITCHELLVILLE WATER OFFICE, 125 TRIPLE S ROAD, HARRISBURG, IL 62946

1. Call Meeting to order
2. Roll Call
3. Approve Consent agenda
4. Public comment
5. Consent agenda

a. Approve board meeting minutes 10/21/25, 12/19/25 & permission to publish previous meeting Minutes and Agendas

b. Approve Financial Report

6. Office Report - Tiffany Kielhorn and Brook Harrawood
7. Field Report - Steve Lambert
8. Old Business:

a. Update on SEIEC power pole issues

b. New computer (**not needed**) for Brook, new computer screens for Brook and Tiffany total \$607.35

c. Approval of Budget: Item tabled at last meeting

9. New Business

1. **Action to Approve ACH Letter:** Requesting approval so we can set up Customers, Vendors and Employees can set up Direct Deposit and/ or Automatic withdrawal within Treasury Management at Banterra.
2. **Action to pay Lexcam Bill**
3. **Action to hold a Townhall Meeting:** With new meters being installed Lance from Midwest will come to answer questions and give information to customers on the new meters, software and app for phones. ACH forms will also be available. Available Dates: Feb. 11, 19 or 23rd- 26th
4. **Economic Interest forms Due February 1, 2026** - Board Members
5. **Ordinance Review:**
 - a. Pool Fill Policy
 - b. Amendment to Terms of Service agreement
 - c. Adjustment for 2" meter customers rates
 - d. Pressure Reducing Valve Policy
 - e. Water Tank Maintenance
 - f. Policy for Telephone Harassment of employees

5. **Engineering recommendations:** Plan to improve District system to reduce leaks and improve water quality & New LSLG Grant