

MITCHELLVILLE WATER DISTRICT

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The Mitchellville Water Board met on Tuesday, August 26, 2025 at the Mitchellville Water District Office. Julie Dunn called the meeting to order with the following Water Board Members present: Mickey Woolard, Jim Grimes, Betsy O'Brien and Jeremy Palmer. Visitors present were: Steve Lambert, Ryan Farley, Jay Williams, Alex Humm, Casey Johnson and Lance Meisenheimer.

Jeremy Palmer made a motion to approve the amended Water Board minutes from 8-12-2025 meeting. (Item #5 was stricken from the Water Board minutes.) Betsy O'Brien seconded the motion. Voice Vote, all in favor, motion carried.

Jeremy Palmer made a motion to approve the Water Board minutes from the 8-18-2025 meeting. Mickey Woolard seconded the motion. Voice Vote, all in favor, motion carried.

Jeremy Palmer made a motion to adopt Roberts Rules of Order for all Water Board meetings. Betsy O'Brien seconded the motion. Voice Vote, all in favor, motion carried.

Mickey Woolard made a motion to appoint Jeremy Palmer Water Board Chairman to replace Genny McClusky who resigned from the Water Board. Julie Dunn will remain as Vice-Chairperson. Betsy O'Brien seconded the motion. Voice Vote, all in favor except Jeremy Palmer, who abstained, motion carried.

Ron Farley from Farley Engineering will oversee the EPA Lead Service Line Grant Program. The first grant of \$30,000 will accommodate 150 meters. Once these meters are replaced, another grant can be applied for. The District will have 1 to 2 years to complete this project. A contract for replacement must be in-place prior to releasing the first half of the grant funds for each grant. The remainder of each grant fund will be released once the each grant project is complete. Discussion was held on lead and copper testing.

The IDOT box culvert by Landfill Road and Route 34 is being replaced. The Water District's waterline must be moved approximately 500 feet. A permit is required to move the waterline. Jeremy Palmer made a motion to have Ron Farley call IDOT to discuss different options and requirements for the relocation of the waterline. Betsy O'Brien seconded the motion. Voice Vote, all in favor, motion carried.

Casey Johnson, the District's Water operator stated the lead and copper water sampling has been completed. He will handle all the Water District's sampling requirements including those needed from Saline Valley and Millstone Water Districts. Discussion was held on water sampling requirements.

Lance Meisenheimer representing Midwest Meters Inc. stated all the new water meters have been delivered to the Water District. The water meter lids should be in shortly. Farley Engineering stated to make sure when bidding this project to compare "apples to apples" thus you will get a true comparative

bid. Discussion was held on the different aspects and options of mapping the District's water meters. It was noted that any leaks found while installing meters should be fixed at a set rate (which should be included in the bid) when meter replacement bids are submitted. The set rate repair should include both installation aka labor and parts. Betsy O'Brien made a motion to have Farley Engineers advertise for bids for the meter installation project as discussed. Jim Grimes seconded the motion. Voice Vote, all in favor, motion carried.

The Water District currently does not have a way to read the current water meters. Our last reader was borrowed and a new one, for the soon to be replaced meters, is approximately \$5,000. Different ways to handle this matter were discussed. Ron Farley will see if we can borrow another water district's meter reader.

Jeremy Palmer will call the Water Board Attorney, Robert Wilson to discuss the matter of the power poles (located near the mine on Route 34) that were placed on top of and putting undo pressure on the Water District's waterlines.

Lance Meisenheimer from Midwest Meters Inc. stated that there are numerous different detection systems and water quality testing systems available from their company. The data from these systems is stored in the cloud from which reports can be printed.

Jeremy Palmer stated he had asked Ronda Hughes to post about the various job openings available in the Water District. Currently there are three interviews set for both the maintenance and secretarial positions. Interviews for these have been set for Wednesday, August 27, 2025 beginning at 5:15pm. Jeremy, Jim, Mickey, Julie and Steve Lambert will be present for the interviews.

Betsy O'Brien made a motion to remove Genny McClusky (who resigned) and Ronda Hughes (whose last day is 8-29-2025) from all Water District financial accounts. Jim Grimes second the motion. Voice Vote, all in favor, motion carried.

Jeremy Palmer will make sure he has all passwords, combinations, flash drives and log-in information for anything related to the Water District.

The Water District Board would like to thank all outgoing workers and Water Board Members for everything they have done for the District while they have worked for or served on the Water District Board.

Jim Grimes discussed past issues our Water District has had with Millstone Water District.

County Board Chairman, Jay Williams thanked all for working together for the betterment of the Water District.

Julie Dunn made a motion to recess until Wednesday, August 27, 2025 @ 5:30pm at which time the Water Board will conduct interviews which Chairman Palmer will setup. Jim Grimes seconded the motion. Voice Vote, all in favor, motion carried.