

Board Meeting Minutes Emergency Meeting 9/2/25

Location: Mitchellville Water District Office

Jeremy Palmer called the meeting to order at 5:39 P.M. Jim Grimes, Alex Humm, Mickey Woolard, and Brad McCormick were in attendance. At 5:40, Jim Grimes made a motion to enter Closed Session to discuss personnel. The motion was seconded the motion. Voice vote was taken with all in favor.

At 5:49, the Closed Session was finished and open session reconvened with a motion from Alex Humm and seconded by Brad McCormick. Voice vote was taken with all in favor.

Upon reentering open session, Mickey made a motion to hire Brook Harrawood as a part-time office secretary as well as board secretary/treasurer at a pay rate of \$16.50/hour. Schedule to be set as a rotating between a 3 day work week and a 2 day work week, alternating weekly. The motion was seconded by Alex. Voice vote was taken with all in favor.

Jim made a motion to add Tiffany Kielhorn, Brook Harrawood, and Jeremy Palmer to the Mitchellville Water District accounts at Banterra Bank and Peoples National Bank. The motion was seconded by Brad. Voice vote was taken with all in favor with Jeremy abstaining.

Alex made a motion to approve subcontracting work to be done by B&M Land Management for excavating services as deemed necessary for repair and improvements to district water lines, etc. as needed at the agreed upon contract rate of \$150/hr. Brad seconded the motion. Voice vote was taken with all in favor.

Mickey made a motion to approve subcontracting work to be done by DrillTech LLC for excavating services as deemed necessary for repair and improvements to district water lines, etc. as needed. Jim seconded the motion. Voice vote was taken with all in favor.

Jim made a motion to authorize Jeremy to proceed with completing financing application and enrollment with Government Capital for the purchase of the new water meters from Master Meter as previously agreed upon. Mickey seconded the motion. Voice vote was taken with all in favor.

Mickey made a motion to adjourn which was seconded by Jim. Voice vote with all in favor was taken and meeting was adjourned at 6:18 P.M.